

Chairperson: Maria Perez
Senior Executive Assistant: Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
FINANCE COMMITTEE**

Thursday, October 22, 2020 - 8:00 A.M.
Teleconference Meeting

MINUTES

PARTICIPANTS: Maria Perez, Kathie Eilers, Jon Lehrmann, and Duncan Shrout

SCHEDULED ITEMS:

- | | |
|----|---|
| 1. | <p>Welcome.</p> <p>Chairwoman Perez welcomed everyone to the October 22, 2020, Mental Health Board Finance Committee's remote/virtual meeting.</p> |
| 2. | <p>Lease Agreement with Outreach Community Health Center (OCHC) for the Community Health Center Project.</p> <p>This project is part of the Behavioral Health Division's (BHD) initiative to be more present in the community and create partnerships with area community health centers. It will be located at 210 West Capitol Drive and provide a broad range of crisis stabilization services. BHD's Access Clinic will be moved and occupy space at the location. It is a five-year term lease with an option to extend the lease an additional five years for the use of 882 rentable square feet plus 722.5 square feet of shared space. Capital costs are covered through funding by the Wisconsin Health Care Partnership.</p> <p>Questions and comments ensued.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Lease Agreement with Outreach Community Health Center for the Community Health Center Project to the Board as referenced in the corresponding report.</p> |
| 3. | <p>Report on the Fiscal Impact of the Systems Improvement Agreement and Request for Funds from the Behavioral Health Division's Building Reserve for Hospital Compliance Remodel Project(s). (10/05/20: The Executive Committee unanimously APPROVED this item.)</p> <p>The Board previously approved funds related to Systems Improvement Agreement (SIA) compliance. That part of the project did not include renovations to Psychiatric Crisis Services. Renovations are also needed related to space changes required for managing COVID-19 patients. Language has been included in the report regarding use of the building reserve fund and the amount of today's request.</p> |

SCHEDULED ITEMS (CONTINUED):

	<p>Special attention was drawn to the penthouses fireproofing component. This issue dates back to the original building. If corrected, it will put extreme pressure on the reserves. The consultants will provide staff with alternatives to fireproofing the penthouses to avoid this task unless it is absolutely necessary. Instead, a mitigation and risk management plan will be put in place to keep people safe in the event of a fire. With a mitigation and risk management plan in place, the consultants indicated this project could be safely deferred. The amount for the fireproofing was left in even though it is not anticipated it will be needed. In the event it is, the funds will be there. The costs have been itemized by an engineer associated with the consultants. All renovations must be complete by March 30, 2021, to comply with the SIA.</p> <p>Questions and comments ensued.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Funds Requested to Address Systematic Hospital Improvements as Described in the Corresponding Report.</p>
4.	<p>Mental Health Board Finance Committee Professional Services Contracts Recommendations. (10/05/20: The Executive Committee unanimously APPROVED this item.)</p> <ul style="list-style-type: none">• 2020 Contracts<ul style="list-style-type: none">➤ Greater Milwaukee Foundation➤ Allegis Global Solutions➤ Maxim Healthcare Services Holdings, Inc. <p>The Behavioral Health Division (BHD) has been allocated \$1.6 million in CARES Act funding. The Greater Milwaukee Foundation (GMF) contract was for fiscal agent services related to distribution of the funds. The money is for smaller community organizations to provide services to people in need during the pandemic and must be expended by the end of 2020. Without the fiscal agent in place, the funding won't be spent on the services for which it was intended.</p> <p>After the Executive Committee approved the GMF contract, BHD was informed they were no longer interested and declined to provide the service. BHD has identified another vendor willing to enter into a contract. It will be a Purchase-of-Service contract as opposed to a Professional Services contract and appear in Item 6.</p> <p>The two adult services contracts are both temporary nursing staffing organizations and will support measures to maintain hospital staffing through the closure. Staff are beginning to leave for other opportunities. The contracts need to be in place as soon as possible to avoid a staffing crunch, which would impact patient care. The contracts are essential and timely because once they are in place, the staffing organizations will forward candidates. The candidates will have to be vetted by BHD teams, must meet BHD standards, be trained, and oriented.</p> <p>Questions and comments ensued.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>The Finance Committee unanimously agreed to recommend approval of the 2020 Professional Services Contracts delineated in the report to the Board, except for the Greater Milwaukee Foundation contract for reasons previously explained.</p>
5.	<p>Mental Health Board Finance Committee Professional Services Contracts Recommendation.</p> <ul style="list-style-type: none">• 2020 Contract Amendments<ul style="list-style-type: none">➤ Evaluation Research Services, LLC➤ Goodwill Industries of Southeastern WI, Inc.➤ Robert Half International, Inc. dba Robert Half Technology➤ Allied Universal Services➤ Clean Power➤ Critical Management Solutions➤ Kane Communications Group➤ Locum Tenems.com, LLC➤ Netsmart Technologies, Inc.➤ Pharmacy Systems, Inc.➤ The Greeley Company➤ Wisconsin Diagnostics Laboratory <p>Professional Services Contracts focus on facility-based programming, supports functions that are critical to patient care, and are necessary to maintain hospital and crisis services licensure. An overview was presented of all hospital/operations and youth services provided.</p> <p>Questions and comments ensued.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2020 Professional Services Contract Amendments delineated in the corresponding report to the Board.</p>
6.	<p>Mental Health Board Finance Committee Purchase-of-Service Contracts Recommendation.</p> <ul style="list-style-type: none">• 2020 Contract Amendment• 2021 Contracts <p>Purchase-of-Service Contracts for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the various program contracts and amendments.</p> <p>The Hope House contract is for fiscal agent services related to CARES Act funding. The funding is for smaller community organizations to provide services to people in need during the pandemic. The funding must be expended by the end of 2020. Without the fiscal agent in place, the funding won't be spent on the services for which it was intended. This contract</p>

SCHEDULED ITEMS (CONTINUED):

	<p>replaces the Greater Milwaukee Foundation Professional Services contract previously approved by the Executive Committee.</p> <p>Questions and comments ensued.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2020 Purchase-of-Service Contract Amendment and 2021 Contracts delineated in the corresponding report to the Board.</p>
7.	<p>Mental Health Board Finance Committee Fee-for-Service Agreements Recommendation.</p> <p>Fee-for-Service Agreements are for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services. An overview was provided detailing the program agreements, which provide a broad range of support services for adults and children with serious emotional disturbances and their families.</p> <p>The Finance Committee unanimously agreed to recommend approval of the 2021 Fee-for-Service Agreements delineated in the corresponding report to the Board.</p>
8.	<p>Employment Agreement.</p> <p>The Department of Human Resources, Corporation Counsel, and the Compensation Division established a personnel policy allowing for employment agreements for specific classified, unclassified, and exempt physician, psychologist, and advanced practice nurse classifications within Milwaukee County.</p> <p>The Behavioral Health Division is requesting authorization to establish an employment agreement with the individual identified in the corresponding report. The position is assigned to the new Assertive Community Treatment (ACT) Team and will be funded through a combination of grant money and existing unfilled full-time equivalent positions.</p> <p>The Finance Committee unanimously agreed to recommend approval of the Employment Agreement to the Board.</p>
9.	<p>Adjournment.</p> <p>Chairwoman Perez ordered the meeting adjourned.</p>

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Behavioral Health Division/Mental Health Board web page.

Length of meeting: 8:05 a.m. to 9:08 a.m.

Adjourned,

Jodi Mapp

Jodi Mapp
Senior Executive Assistant
Milwaukee County Mental Health Board

**The next meeting of the Milwaukee County Mental Health Board's Finance Committee
will be on Thursday, December 3, 2020, at 1:30 p.m. via a
Teleconference Meeting**

**Visit the Milwaukee County Mental Health Board Web Page at:
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**